

Schedule of Fees 2021

Course: SHB20216 Certificate II in Salon Assistant

Course Information:

Course Status:	Current
Estimated Duration of course:	12 weeks F/T
Location of course:	ITS Campus
Mode of delivery:	Classroom based

Course Fees:

Total Scheduled Hours in the course	Hourly Tuition rate charged by the RTO	Government Funded Tuition Fee	Government Funded Concession Tuition Fee	Enrolment Fee	Amenities Fee:	Learner Guides Fee:	Equipment Kit Fee:	Total Government Subsidy	Non funded course fee (Fee For Service)
345	\$5.40	\$1863	\$372.60	\$295	\$45	\$180	\$350	\$3450	\$4312.50

Course: SHB30416 Certificate III in Hairdressing (Non Apprenticeship)

Course Information:

Course Status:	Current
Estimated Duration of course:	49 weeks F/T
Location of course:	ITS Campus
Mode of delivery:	Classroom based

Course Fees:

Total Scheduled Hours in the course	Hourly Tuition rate charged by the RTO	Government Funded Tuition Fee	Government Funded Concession Tuition Fee	Enrolment Fee	Amenities Fee:	Learner Guides Fee:	Equipment Kit Fee:	Total Government Subsidy	Non funded course fee (Fee For Service)
1060	\$5.40	\$5724	\$1144.80	\$295	\$90	\$350	TBA (\$900)	\$9010	\$13250

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Course: SHB30416 Certificate III in Hairdressing (Apprenticeship)

Course Information:

Course Status:	Current
Estimated Duration of course:	98 weeks (over 2 years)
Location of course:	ITS Campus
Mode of delivery:	Classroom based

Course Fees:

Total Scheduled Hours in the course	Hourly Tuition rate charged by the RTO	Government Funded Tuition Fee	Government Funded Concession Tuition Fee	Enrolment Fee	Amenities Fee:	Learner Guides Fee:	Equipment Kit Fee:	Total Government Subsidy	Non funded course fee (Fee For Service)
1060	\$5.40	\$5724	\$1144.80	\$295	\$90	\$350	TBA (\$900)	\$13250	\$13250

Course: SHB40216 Certificate IV in Hairdressing

Course Information:

Course Status:	Current
Estimated Duration of course:	42 weeks P/T
Location of course:	ITS Campus
Mode of delivery:	Classroom based

Course Fees:

Total Scheduled Hours in the course	Hourly Tuition rate charged by the RTO	Government Funded Tuition Fee	Government Funded Concession Tuition Fee	Enrolment Fee	Amenities Fee:	Learner Guides Fee:	Equipment Kit Fee:	Total Government Subsidy	Non funded course fee (Fee For Service)
430	\$5.40	\$2322.00	\$464.40	\$295	\$45	\$200	TBA (\$200)	\$3010	\$5375

Schedule of Fees 2021

Course: SHB20116 Certificate II in Retail Cosmetics

Course Information:

Course Status:	Current
Estimated Duration of course:	14 weeks F/T
Location of course:	ITS Campus
Mode of delivery:	Classroom based

Course Fees:

Total Scheduled Hours in the course	Hourly Tuition rate charged by the RTO	Government Funded Tuition Fee	Government Funded Concession Tuition Fee	Enrolment Fee	Amenities Fee:	Learner Guides Fee:	Equipment Kit Fee:	Total Government Subsidy (425hours)	Non funded course fee (Fee For Service)
430	\$5.40	\$2322	\$464.40	\$295	\$45	\$200	\$450	\$2580	\$5375

Course: SHB30215 Certificate III in Make Up

Course Information:

Course Status:	Current
Estimated Duration of course:	15 weeks F/T
Location of course:	ITS Campus
Mode of delivery:	Classroom based

Course Fees:

Total Scheduled Hours in the course	Hourly Tuition rate charged by the RTO	Government Funded Tuition Fee	Government Funded Concession Tuition Fee	Enrolment Fee	Amenities Fee:	Learner Guides Fee:	Equipment Kit Fee:	Total Government Subsidy	Non funded course fee (Fee For Service)
531	\$5.40	\$2867.40	\$318.60	\$295	\$45	\$200	\$900	\$3186	\$6637.50

Schedule of Fees 2021

Course: SHB40115 Certificate IV in Beauty Therapy

Course Information:

Course Status:	Current
Estimated Duration of course:	27 weeks F/T
Location of course:	ITS Campus
Mode of delivery:	Classroom based

Course Fees:

Total Scheduled Hours in the course	Hourly Tuition rate charged by the RTO	Government Funded Tuition Fee	Government Funded Concession Tuition Fee	Enrolment Fee	Amenities Fee:	Learner Guides Fee:	Equipment Kit Fee:	Total Government Subsidy	Non funded course fee (Fee For Service)
941	\$5.40	\$5081.40	\$564.60	\$295	\$45	\$350	\$500	\$5646	\$11762.50

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Other information:

Note: The student tuition fees as published are subject to change given individual circumstances at enrolment.

Description of fees:	<p>Government Funded Tuition Fee: Student who meets the VTG eligibility requirements and is therefore eligible for a government subsidised training place</p> <p>Government Funded Concession Tuition Fee: To be eligible for the concession rate you must be eligible for a government subsidised training place and at course commencement, you must hold a current and valid: Commonwealth Health Care Card, Pensioner Concession Card or a Veteran's Gold Card, or Jobseeker Referral Form</p> <p>Non funded course fee (Fee For Service): Fee for service rates apply to those applicants who do not meet the Victorian Training Guarantee eligibility requirements.</p>						
Other fees that may be applicable:	For re- issuance of Certificates and Statements of Attainments the student will be charged \$50 per document required. Payment for the re-issuance of such documents is required prior to the re-issuance occurring by the RTO.						
Refunds:	<p>All applications for refunds must be made in writing by way of the 'Refund Application Form' and submitted to Student Administration. Approved applications will be processed within 14 days from the date of application.</p> <p>The assessment of refund applications shall be granted as indicated below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th colspan="2" style="text-align: center;">Outline of Refunds</th> </tr> </thead> <tbody> <tr> <td style="width: 60%; padding: 5px;">Withdrawal more than one month prior to agreed start date</td> <td style="padding: 5px;"> <p>Refund of:</p> <ul style="list-style-type: none"> Tuition Fee paid to date Amenities Fee Learner Guides Fee <p>No refund of:</p> <ul style="list-style-type: none"> Equipment Kit Fee Enrolment Fee </td> </tr> <tr> <td style="padding: 5px;">Withdrawal less one month prior to the agreed start date</td> <td style="padding: 5px;"> <p>Refund of:</p> <ul style="list-style-type: none"> Tuition Fee paid to date Amenities Fee Learner Guides Fee <p>Minus \$100 Cancellation Fee</p> <p>No refund of:</p> <ul style="list-style-type: none"> Equipment Kit Fee Enrolment Fee </td> </tr> </tbody> </table>	Outline of Refunds		Withdrawal more than one month prior to agreed start date	<p>Refund of:</p> <ul style="list-style-type: none"> Tuition Fee paid to date Amenities Fee Learner Guides Fee <p>No refund of:</p> <ul style="list-style-type: none"> Equipment Kit Fee Enrolment Fee 	Withdrawal less one month prior to the agreed start date	<p>Refund of:</p> <ul style="list-style-type: none"> Tuition Fee paid to date Amenities Fee Learner Guides Fee <p>Minus \$100 Cancellation Fee</p> <p>No refund of:</p> <ul style="list-style-type: none"> Equipment Kit Fee Enrolment Fee
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Schedule of Fees 2021

	<p>Withdrawal after course commencement</p>	<p>Refund of:</p> <ul style="list-style-type: none"> • Unused Tuition Fees (that have been paid to date) <p>No refund of:</p> <ul style="list-style-type: none"> • Equipment Kit Fee • Enrolment Fee • Learner Guides Fee • Amenities Fee
	<p>The RTO is unable to commence the course for which the original enrolment and payment has been made.</p>	<p>Full refund of monies paid or alternative placement in a course</p>
	<p>The RTO is unable to continue to deliver the course as agreed.</p>	<p>Partial refund (taking into consideration monies paid to date) or alternative placement in a course</p>

Note:

- Students may have extenuating circumstances that prevent them from attending scheduled course dates that may include but are not limited to illness, family or personal matters, or other reasons that are out of the ordinary. Where evidence can be successfully provided to support the student's circumstances, course fees may either be transferred to the next available course where applicable, or a refund of unused course fees will be issued. This decision of assessing the extenuating circumstances rests with the RTO Manager and shall be assessed on a case by case situation.
- No refund will be given if a student completes a course earlier than the time specified.
- Approvals and conditions for deferments are at the discretion of the RTO Manager and will be applied on a case by case basis.
Deferments will only be considered in the case of severe medical, personal or financial reasons which are beyond the student's control.
- Where the student breaches the ITS Academy Policies and Procedures no refund is payable.

All clients have the right to appeal a refund decision made by ITS Academy by accessing the Complaints and Appeals Policy and Procedure.

These refund arrangements and the availability of the complaints and appeals processes, does not remove the client's right to take action under Australia's consumer protection laws.